

Guideline for AY2026 Special Admission for Foreign Students

Hyogo Prefectural Kodera High School
547 Haze, Kodera-cho, Himeji 679-2163
Phone: 079-232-0048
Fax: 079-265-2070

1. Number of students admitted

Full-time comprehensive course: 3 persons (Separate from regular enrollment)

2. School district

Throughout Hyogo

3. Qualifications

An applicant must satisfy the conditions (1)–(3) below to use this system.

- (1) A foreign national who has been in Japan for three years or shorter as of March 31, 2026
- (2) A prospective graduate of a junior high school for March 2026, or a person prescribed in Article 57 of the School Education Act or Article 95 of the Ordinance for Enforcement of said Act (e.g., a student who completed a nine-year school education overseas or is expected to have completed it by the end of March 2026)
- (3) A student who has and will continue to have his/her domicile in Hyogo with his/her guardian, or a student expected to transfer his/her domicile to Hyogo by April 7, 2026 and continue to have his/her domicile in Hyogo with his/her guardian

4. Application schedule

- (1) Commencement of account registration and creation of “My Page” by applicant:
From 16:00 on Monday, December 15, 2025
 - (2) Deadline for approval by junior high school principal:
By 12:00 noon on Thursday, February 5, 2026
 - (3) Deadline for approval by junior high school principal for changing the school of choice:
By 12:00 noon on Monday, February 9, 2026
- ♦ Applicants are required to complete the applicant information registration and payment of entrance exam fee by the deadline for approval by junior high school principal as indicated in (2) above and are advised to allow ample time for the application process.

5. Online application procedures

- (1) Procedures to be followed by the applicant are as follows:
 - (i) On or after December 15, 2025, scan the QR code on the “Access Guide” for online applications, access the online application system (hereinafter referred to as the “System”), and create an applicant account.
 - ♦ Applicants from outside the prefecture or from overseas are requested to contact the School Affairs Division of the Hyogo Prefectural Board of Education Secretariat before creating their account, and then proceed from step (2) onward.
 - (ii) Enter the applicant’s information into the System.
 - (iii) Pay the entrance exam fee (¥2,200) as stipulated in Paragraph 2007 of the Guideline for Entrance Examination of Hyogo Prefectural High School (hereinafter referred to as the “Exam Guideline”), so that the junior high school principal can proceed with the

- application approval process.
- (iv) When the exam admission slip becomes available for printing, print it on A4-size copy paper and bring it on the day of the exam.
 - (v) Check the exam results on “My Page.”
 - ♦ For instructions on how to use the System, refer to the manual available on the online application website:
<https://www2.hyogo-c.ed.jp/hpe/koko/nyuushi/shutsugan>
- (2) Procedures to be followed by the junior high school are as follows:
- (i) Verify that the applicant’s submitted information is free of omissions, and that the entrance exam fee has been paid in full.
 - (ii) Enter the School Report Information and other relevant information into the System.
 - (iii) Upload any additional documents required by the high school to the System.
 - (iv) The junior high school principal must complete the approval of all information required for the application by 12:00 noon on Thursday, February 5 (the deadline for approval by the junior high school principal as stipulated in Paragraph 1016 of the Exam Guideline).
- [Documents to be uploaded]
- ♦ Application Form for Special Admission for Foreign Students (Format 7)
 - ♦ Documents indicating that the applicant is a foreign national and documents indicating that the applicant has been in Japan for three years or shorter as of March 31, 2026 (Copy of certificate of residence and a photocopy of a document proving the date of entry to Japan, etc.)
 - ♦ (If the student’s guardian written on Section 3 (3) is a conservator) Documents indicating that the junior high school principal has confirmed that the applicant is taken care of by a conservator (Free format)
 - ♦ Survey Slip for Interview (As designated by the school; must be filled out by the applicant)

6. Important notes regarding application

- (1) Applicants cannot apply after the deadline for approval by the junior high school principal. They also cannot modify the application information or related details once approved by the junior high school.
- (2) The file formats for documents uploaded to the System must be one of the following: jpg, jpeg, png, xlsx, docx, or pdf.
- (3) For names and other information, use characters that can be displayed in the System. If any characters cannot be displayed, the junior high school principal must complete a Report on Character Usage (Format 8) and upload it to the System.

7. Changing the school of choice

An applicant is allowed to change the first school of choice only once by the deadline for approval by the junior high school principal for changing the school of choice. The procedures are as follows:

- (1) The deadline for approval by the junior high school principal for changing the school of choice is 12:00 noon on Monday, February 9, 2026.
- (2) An applicant who wishes to change the school of choice must submit a change request through the System. The junior high school homeroom teacher then verifies the change request, and the junior high school principal approves it. The former high school of choice approves the change

request, followed by approval from the new high school of choice. Once both approvals are completed, the change is finalized.

- (3) When changing the school of choice from a prefectural high school to a municipal high school, or vice versa, the applicant is required to pay the entrance exam fee for the new school of choice. The entrance exam fee paid to the former high school of choice will not be refunded.

8. Interview and written exams

(1) Date: Monday, February 16, 2026

(2) Venue: Koder High School

(3) Timetable

Assembly	Explanation	Exam I (Japanese)	Exam II (Math)	Exam III (English)	Lunch	Interview
8:20	8:30 8:40	9:00 9:40	10:00 10:40	11:00 11:40		12:30

- ♦ Exam I tests basic Japanese proficiency. Exams II and III, in accordance with the curriculum guideline for junior high schools, test basic academic ability including knowledge and skills, as well as thinking and judgment capacities that allow the applicant to utilize such knowledge and skills. Kana indicating the pronunciation of kanji is attached to the text of the exams.
- ♦ The interview will be conducted individually in Japanese.

(4) Precautions

- (i) On the day of the exam, be sure to gather at the school gymnasium by 8:20. Applicants should bring lunch, a water bottle, indoor shoes (slippers, etc.), and a shoes bag for outdoor shoes.
- (ii) The only items allowed in the exam room are: the exam admission slip, writing materials (pencils or mechanical pencils and eraser), straight rulers, drawing compasses, and watches. The items listed below are not allowed in the exam room.
 - (a) Plastic sheet (*shitajiki*)
 - (b) Pen case
 - (c) Triangle ruler, protractor
 - (d) Calculator (including those with time display)
 - (e) Ruler with protractor, calculator, etc.
 - (f) Watch with the function of calculator, dictionary, etc.
 - (g) Cell phone, smartphone
 - (h) Tablet device, wearable device, etc.
 - (i) Other items unnecessary for taking the exam
- (iii) Applicants arriving late are allowed to take the exam if they arrive within 10 minutes after the start of each exam, but the exam time will not be extended.
- (iv) Applicants are not allowed to go out of the school building during lunch and break time.

9. Announcement of exam results

(1) Date and time of announcement: From 14:00 on Friday, February 20, 2026

Applicants are required log into the System and check the results on “My Page.” Telephone inquiries will not be accepted.

(2) Orientation session

Successful applicants are required to attend the orientation session to be held on Monday, March 23, 2026, in the gymnasium of Koder High School. They must arrive by 13:30, accompanied by their guardian(s). (Reception: 13:00 – 13:30)

10. Inquiries about online applications

For inquiries regarding the operation of the System, contact the following:

- (1) Call Center (Help Desk)
Phone: 043-400-3425 Available on weekdays from 9:00 to 17:00
- (2) Inquiry form (24-hour service)
Access the inquiry form via the System login screen or by logging into the System and clicking the link in the menu to enter your inquiry.

Inquiries will be accepted: From Monday, December 15, 2025 to Tuesday, March 31, 2026

11. Other remarks

- (1) A successful applicant is not allowed to newly apply for other public high schools in Hyogo.
- (2) A hearing session for successful applicants will be held after the announcement of exam results. The date and time will be announced at a later date.
- (3) In case a failed applicant applies for courses of which exams will be held on Thursday, March 12, 2026, the applicant must make a new application following the stipulations of Paragraph 12107 of the Exam Guideline.
- (4) An applicant intending to use this system is requested to make a prior consultation through his/her junior high school, etc.
[Contact person for prior consultation] Vice principal, Phone: 079-232-0048